

The Convenient NTIS Deposit Account — A fast, efficient, and economical way to order from NTIS!

This convenient debit account service simplifies ordering from NTIS. Simply deposit funds in an account and draw from these funds when you order. The advantages are many:

- Easy ordering—by telephone, fax, online, or mail
- Monthly statements provide detailed transactions and routing information
- Avoid \$10.00 per order billing fee
- You can track your expenditures easily—providing hard facts for future budgets
- An established NTIS Deposit Account records all your transactions—you'll know at a glance what you ordered and when

To open an account, fill out and return this application. If you have any questions, please call (703) 605-6630.

NTIS Deposit Account Application

Establish my NTIS Deposit Account as follows:

TIN/EIN: _____

Last name First

Title

Company/Organization

Street Address

City State ZIP
() ()

Phone Number Fax Number

Province/Territory International Postal Code

Country

Internet E-Mail Address

Signature—Required to validate request

Mail this form to:

Deposit Account Section, Room 206F
National Technical Information Service
5285 Port Royal Road
Springfield, VA 22161

Or fax to:

(703) 605-6743

My method of payment is:

I would like to open an account with \$ _____.
I understand the initial minimum deposit is \$100,* and that
NTIS will charge a \$5 quarterly maintenance fee.

☐ Check or money order enclosed
(Drawn on a U.S. bank in U.S. dollars)

Charge my

☐ American Express ☐ VISA ☐ MasterCard ☐ Discover

Credit Card No. _____ Exp. _____

Cardholder's Name _____

*Customers who are opening a deposit account to establish
an ongoing subscription may deposit an estimate of a
year's charges, even if the amount is less than \$100.

Federal Government Agencies

Defense Agency

MIPR : Copy Required

☐ Advance Payment Enclosed

☐ Invoice Required*

*Account will be opened when payment is received.

Non-Defense Agency

Purchase Order: Copy Required

ALC# _____

Please include ALC (Agency Location Code) for billing.

When your NTIS Deposit Account is established, NTIS will send you your account number with instructions. A statement will be sent to you for each month there is activity in your account.



U.S. DEPARTMENT OF COMMERCE
Technology Administration
National Technical Information Service
Springfield, VA 22161

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